

## Historic Homeowner Membership Program

### Paint Consultation Documentation Form

#### *Exterior Paint Color Consultation*

Your name \_\_\_\_\_

Your address \_\_\_\_\_  
street address city/town state zip

Contact info \_\_\_\_\_  
phone email address

Construction date of your house/dates of major alterations (if known)

\_\_\_\_\_  
\_\_\_\_\_

Architectural style \_\_\_\_\_

Is your house subject to preservation easements or restrictions or historic district regulation for paint color?

\_\_\_\_\_

If yes, name of historic district or easement holder and contact information for district/holder

\_\_\_\_\_

Have you recently removed artificial siding from your house? \_\_\_\_\_

What color(s) is your house painted now? Include paint manufacturer and color names or codes if available

\_\_\_\_\_

body/siding color(s); i.e. clapboards, shingles, trim

\_\_\_\_\_

window sashes

shutters

doors

accent

When was the house painted last? \_\_\_\_\_

What formulation of paint was used (oil, latex, stain)? \_\_\_\_\_

Are there other materials/colors present on your house? Describe the material/color and its location/use on the house (i.e., red brick foundation, brown asphalt roof)

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any brick?

any stone?

any stucco?

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any artificial or composite siding?

roof color and material?

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any factory-painted steel or fiberglass doors/garage doors? storm/replacement windows?

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any aluminum gutters/downspouts? other?

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When is your painting project slated to begin? \_\_\_\_\_

What colors do you prefer? What colors would you like to use on your house? Dislike? Include paint manufacturer and color names/codes if available

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**Show us what your house looks like!** In order to get a good sense of your house and its features, as well as how it sits in its setting (lots of trees, no trees, houses nearby and what colors they are, houses distant), you will need to provide some digital or standard photographic images of the house and its surroundings.

Please include images of:

- 1) all four sides of your house, including one overall image of your house from its main public viewpoint, or the viewpoint you consider most important;
- 2) any other buildings on your property (garages, barns);
- 3) detail shots showing the main architectural features of your house (especially the front entrance, porches, one or more windows); and
- 4) detail shots showing any special or unusual features of your house.

Please also include streetscape view(s) including at least one overall image each of the house(s) directly abutting your house on the same side of the street.

**Digital photographic files:** Historic New England's e-mail software can accept individual messages of up to 5 MB of content, including the body of the e-mail and any attachments. Photos sent in JPG file format with an image resolution of 72-300 ppi are preferred; no TIF files please. Please include additional attachments in multiple e-mail messages if necessary. Senders will receive a rejection message if the file exceeds 5MB.

**Standard photographs:** A 35mm camera is preferable, using any color print film and 4" x 6" prints. If you send photos, try to mail them in a reinforced or waterproof envelope or inner

plastic bag and with a stiffener (such as a piece of cardboard) to prevent them from being damaged in shipping. Photos will not be returned, so if you want a set of the same photos, ask for duplicates when you have your film processed.

**How to photograph your house:** If possible, step far enough away from the house to frame one whole wall in a single shot; when you frame the image, try to imagine that wall as a portrait sitting in a frame. Don't worry about including the whole roof in your overall wall shots.

If it is not possible to frame the whole wall in one shot, or if trees or landscaping block much of the wall, take an angled view of the wall by stepping back from one corner and shooting the photograph from a 45 degree angle. You can always provide detail shots of anything special on that wall that cannot be seen clearly in the overall photo. Follow the same framing techniques for each detail you photograph by setting each element inside an imaginary "frame" and including a little area around the edge of each detail.

Finally, try to photograph the house on an overcast or cloudy day without strong shadows on any one wall.

**Please complete and file your Paint Consultation Documentation Form at least 30 days prior to the anticipated start of your painting project**

Send or email your completed Paint Consultation Documentation Form to:

Sally Zimmerman, Preservation Specialist,  
Historic New England, c/o The Lyman Estate,  
185 Lyman Street, Waltham MA 02452-5645  
or [szimmerman@historicnewengland.org](mailto:szimmerman@historicnewengland.org)

***Photographs or other submissions will not be returned; please do not send materials that you wish to be returned to you!***

*As a function of Historic Homeowner membership, Historic New England staff will not intervene or participate in local historic district, zoning, planning board, building inspection, or other local, state or federal regulatory actions, or advocate for particular design approaches or proposals before any local, state, federal or other governmental body, board, commission, or authority. The Historic Homeowner Program does not support or recommend the installation of vinyl siding or vinyl replacement windows. Property owners are solely responsible for obtaining all local government approvals, where required, for projects, including, but not limited to, certificates of appropriateness, hardship or non-applicability, building permits, site plans, special permits, or variances.*

**Form received \_\_\_\_\_ Report sent \_\_\_\_\_ Follow-up consult \_\_\_\_\_**